

Teaching Opportunities at Hosei University Kokusai High School

Hosei University Kokusai High School is seeking to fill the following non-tenured part-time positions.

The contract is for one year and can be renewed for up to five years, subject to mutual agreement. We cannot accept applications from applicants who have worked at Hosei University or Hosei University affiliated schools for 5 years (from April 1, 2020 to March 31, 2025).

<Job title >

Part-time English teacher

<Number of positions for job title>

One

<Responsibilities >

Teach 8 -10hours per week on 2 days (Thursday, and Friday is preferable for your working day) (1 hour = 50 minutes; classes run for two consecutive hours: 100 minutes)

(No scope of change)

<Qualifications>

- Must possess a Bachelor degree or higher (before the start of the contract period)
- IT Skills, e.g. Microsoft Word, Excel, PowerPoint, Teams, Google Classroom, Zoom)
Experiences of using these software are preferred
- Certificate for teaching the language as a foreign language is preferred

<Remuneration >

*14,000 yen - 14,700 per hour (50 minutes) (as of April 2024, varies depending on the payroll rules of Hosei University) Social insurance shall be in accordance with the provisions of the law.

<Contract period>

April 1, 2025 to March 31, 2026

(Note: the contract may be renewed, subject to mutual agreement)

<Location >

Hosei University Kokusai High School

1-13-1 Kishiya, Tsurumi-ku, Yokohama, Kanagawa, Japan

(Five-minute walk from Namamugi Station on the Keihin-Kyuko Line)

(No scope of change)

<Application procedures>

1) Documents to be submitted:

- Curriculum vitae (including cover letter and photo)

<Lesson context>

Name of the course: Logic and Expression I or II or both

- Level: Introductory - Elementary
- Class size: about 20-30 students (Max 36 students)
- Ages of students: 16-18
- Aims of the course: To develop students' communication abilities such as accurately understanding and appropriately conveying information, ideas, etc., deepening their understanding of language and culture, and fostering a positive attitude toward communication through foreign languages.

2) Submission due date:

March 14th, 2024

3) Submission address

Send documents by email to gaikokugoka@hosei-gh.ed.jp

4) Screening process

Stage 1- Document Screening

Stage 2 -Interview (online)

Stage 3 -Interview (online)

<Notes>

- 1) All documents submitted for the screening process will not be returned.
- 2) All documents submitted will not be used for purposes other than the screening process.
- 3) If you have any questions, email to gaikokugoka@hosei-gh.ed.jp